

School Information

School Attendance

It is mandatory that students attend school each day that school is in session. For our traditional students, this means attending in person. For our hybrid students, the means attending in person on their designated days and logging on from home on virtual days. For virtual students, this requires logging on each day from home that school is in session.

A full day for attendance is **6.5 hours**. When students are in school, their attendance is calculated from 8:30-3:30. If a student arrives late or is picked up early, the attendance will be calculated based on the number of hours and minutes attended between the times of 8:30-3:30.

For students at home, attendance will be the total time in live sessions and completing offline work each day. Attendance will be calculated the next day as students can continue to work offline beyond 3:30. Parents are expected to be part of the attendance process by completing the “Daily Offline Activity Log”. This log should reflect the work that the students do “offline”, which does not include iReady or IXL. Please submit at least once/week, preferably each Friday. Teachers will review and approve or reach out to you for more information. If you do not know where to find this log, please contact your child’s teacher as soon as possible.

Dress Code

UNIFORMS this year will be strictly enforced. The current policy in the handbook is the only acceptable dress code allowed.

- Tops – Polo or button down only! Solid colors with a collar
 - No hoodies, sweatshirts, t-shirts, or tank tops.
- Pants/shorts/skirts/skort (uniform style only) – Khaki, Black, Navy only
 - No leggings, jeans/denim, sweatpants, joggers, tights (unless underneath a skirt), or yoga/stretch pants.
- Black or brown belt
- Closed-toe shoes only (no sandals, slides, flip flops, or any open shoe)

Virtual students are also REQUIRED to be in school dress code. No pajamas, hoodies, head wraps/scarves, or anything not aligned to our dress code items will be permitted.

Meals

Breakfast and lunch will be provided to each student in attendance if they wish each day. Meals will take place in the classrooms this year due to strict COVID guidelines. For hybrid and virtual families, you may pick up meals for your enrolled students each week. Each student will receive a breakfast and lunch for each day of the week they are not in school (3 days for hybrid and 5 days for virtual). This includes milk.

Pick up days and times: *Each Wednesday from 1:00-2:00.* Pick up the items on the side of the main building. A small staircase is where the food providers will bring the food out to you. Please remain in your car. You will also be asked if you would like to reserve for the following week. This will provide our staff with an approximate number of meals to order.

Technology Policy

Each student who is issued a Chromebook must first have a Technology Agreement filled out. You are responsible for ensuring the devices are kept safe and used properly. All policies outlined in the School-Parent handbook are strictly enforced. Families and individuals are responsible for lost, stolen or damaged devices.

If you are a hybrid or online student and have not picked up your materials for at-home instruction, please make arrangements right away.

If you have any questions about these policies, please contact the school at 216-251-5450 or at mfjaissle001@acawestpark.com.